



# **FORWARD PLAN**

**6 February 2023 - 11 June 2023**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Children, Young People and Education

Executive Member for Children, Young People and Education

**Meeting Date:** 07/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Childcare Sufficiency Report

**Description:** Purpose of Report: This report provides an overview of early years and childcare sufficiency across the city, assessing supply and demand and to understand the current challenges facing the early years sector.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Nicola Sawyer, Policy and Planning

nicola.sawyer@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** n/a

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Children, Young People and Education

Executive Member for Children, Young People and Education

**Meeting Date:** 07/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Early Years Strategy

**Description:** Purpose of Report: The Executive Member will be asked to support the adoption of the Early Years Strategy and to agree that progress on implementation will be reported to the Early Years partnership board.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Maxine Squire, Assistant Director of Education

Tel: 01904 553007

maxine.squire@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation has taken place with members of the Early Years partnership board

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Children, Young People and Education

Executive Member for Children, Young People and Education

**Meeting Date:** 07/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Apprenticeships update

**Description:** Purpose of Report: To update the Executive Member on apprenticeship activity in York for the quarter 1 October to 31 December 2022 (inclusive), including the impartial Apprenticeship Hub, the use of apprenticeships to support skills development within the council's workforce and the take up of apprenticeships by York residents for the academic year 2021/2022.

The Executive Member will be asked to:

1. Note the content of the report.
2. Support the continued reporting of Apprenticeship Levy updates on a six-monthly basis.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Alison Edeson

alison.edeson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/23



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Children, Young People and Education

Executive Member for Children, Young People and Education

**Meeting Date:** 07/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Update Report of the Corporate Director of Children Services and Education

**Description:** Purpose of Report: This report is for information only and will provide a quarterly round up of service issues including but not limited to; progress against inspection recommendations, outcomes of other inspection activity (YJS and SEND) , progress on financial mitigations and workforce recruitment.

The Executive Member will be asked to note for information.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Martin Kelly, Corporate Director of Children & Education

martin.kelly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 07/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Free Discretionary Transport to Tadcaster Grammar School

**Description:** Purpose of Report: The Executive Member for Children and Young People is asked to approve the process to commence consultation for phased removal of free discretionary transport to Tadcaster Grammar School to achieve previously agreed savings. This concerns legacy provision of free transport to a non-York school and does not affect special educational needs and disabilities (SEND) eligibility or pupils currently in receipt of the service. This ensures the Elected Member is sighted on the process being used and that it is consistent with the removal of other areas of free discretionary transport carried out previously.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision due to a slight delay in clearing internal governance.

This item has been withdrawn at this time as the Monitoring Officer advises that the consultation period would need to be curtailed for the election period.

**Wards Affected:** Bishopthorpe Ward; Copmanthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Informal consultation process as pupils are currently transported on a discretionary basis and not statutory.

Consultees: North Yorkshire County Council, Tadcaster Grammar School and parents of existing children and young people travelling on a discretionary basis to the school.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing and Safer Neighbourhoods

Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 09/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on the Homelessness Resettlement Pathway

**Description:** Purpose of Report: The report provides an update on work in progress to review of the Homelessness Resettlement pathway which is developing an early intervention and intensive support approach for people who become homeless or are rough sleeping.

The Executive Member will be asked to note the early review findings, receive an update on external funding secured to support homelessness and rough sleeping initiatives and receive an update on existing service delivery arrangements and their outcomes.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Denis Southall, Head of Housing Management Services

denis.southall@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Partner engagement and people with lived experience have already contributed to the review through a working group.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Housing Delivery Programme Update

**Description:** Purpose of Report: to provide an update on the Housing Delivery Programme, specifically delivery progress on Lowfield Green and enabling works on Ordnance Lane. The report will set out a development budget Willow House project for design and engagement work prior to the submission of a planning application.

The Executive will be asked to agree future the allocation of a Willow House development budget from the agreed HRA capital programme and agree further preparatory works on Ordnance Lane and options for remaining plots on Lowfield Green.

Decision due date for Executive changed from 26/01/2023 to 09/02/2023. Reason: To allow further analysis of options to take place.

**Wards Affected:** Fishergate Ward; Guildhall Ward; Westfield Ward

**Report Writer:** Sophie Round **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Sophie Round

Sophie.Round@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Public engagement on Willow House and Ordnance Lane already taken place. Further public engagement on Willow House to follow.

**Consultees:**

**Background Documents:** Housing Delivery Programme Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme 2022/23 Monitor 3

**Description:** Purpose of Report: To provide Members with an update on the capital programme. Members are asked to note the issues, and recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2022/23 Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance 2022/23 Monitor 3

**Description:** Purpose of Report: To present details of the overall finance and performance position. Members will be asked to note the report.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell      **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance 2022/23 Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring. Members are asked to recommend the strategy to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the      27/02/23  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2023/24

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals. Members are asked to recommend the proposals to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Helen Malam                      **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Helen Malam, Systems Accountant

helen.malam@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2023/24

### Call-In

If this item is called-in, it will be considered by the                      27/02/23  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2023/24 - 2027/28

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators. Members are asked to recommend the strategy to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2023/24 - 2027/28

### Call-In

If this item is called-in, it will be considered by the      27/02/23  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2023/24 to 2027/28

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals. Members are asked to recommend the proposals to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 30/01/23

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2023/24 to 2027/28

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Local Transport Strategy Consultation

**Description:** Following the approval of the 10 year strategies for Climate Change, Health and Economy, the emerging Local Plan is also making clear spatial distribution of transport demands for the next 15 years. The Transport Strategy will help deliver the Local Plan and 10 year strategies, including the carbon emissions reduction target from Transport as set out in the Climate Change Strategy.

This report will seek to commence a consultation on the high level principles and priorities for York that will underpin the Transport Strategy covering York. This will be required regardless of a devolution, as it will shape both the city councils policies and in context of the current proposed creation of Mayoral Combined Authority will help shape their priorities as they take on the role of the strategic Transport authority for the York and North Yorkshire region.

Following consultation and pending guidance from Department for Transport further reports will be brought to Executive to adopt the draft Strategy which will then feed into a new Local Transport Plan which is anticipated to be required by the Department for Transport in 2024.

**Wards Affected:** All Wards

**Report Writer:** Julian Ridge **Deadline for Report:** 02/02/23

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Julian Ridge

julian.ridge@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The 10 Year Strategies were developed over a period of 18 months by speaking to residents, businesses, community groups and partners.

The Local Plan was submitted to the Planning Inspector in 2018 and has been subject to significantly public consultation and 11 weeks of public Inquiry.

The Our Big Conversation attitudinal survey helped us understand what's important for the people who live, work and

study in our city.

Over 2,000 participants, including residents and businesses, took part to tell us about different aspects of living in the city, which helped inform our 10 Year Strategies.

A cross party working group have helped advise officers on the development of the documents and the high level principles.

The next step is to consult stakeholders and residents to build on these previous consultations and consult on the themes and priorities once approved by Executive.

**Consultees:**

**Background Documents:** York Local Transport Consultation

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/23

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Devolution – Outcome of Consultation

**Description:** Purpose of Report: The report will summarise the findings from the recent statutory consultation on the draft Scheme for York and North Yorkshire Devolution.

The Executive will be asked to:

1. Consider any amendments to the Scheme following consultation.
2. Approve the submission of the Scheme and Consultation Summary to Government.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 31/01/23

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

### Making Representations:

**Process:** The report updates on the results of a statutory consultation process, carried out over 8 weeks in the autumn. The consultation was publicised to allow responses from all members of the public over 16, organisations and businesses from across the York and North Yorkshire sub-region. Key partners and stakeholders were also approached for comments.

### Consultees:

**Background Documents:** Devolution – Outcome of Consultation

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Speed Limit Traffic Regulation Order Amendments

**Description:** Purpose of Report: The report will consider requests for speed limit changes and offer an officer recommendation for the outcome at each location.

The Executive Member will be asked to review the information provided at each location and a course of action to either take forward to statutory consultation for an amendment of the Traffic Regulation Order or take no further action.

Decision due date for Executive Member for Transport deferred from 17/01/2023 to 21/02/2023. Reason: To give Officers the time to consider late representations from the Police.

**Wards Affected:** Bishopthorpe Ward; Dringhouses and Woodthorpe Ward; Guildhall Ward; Haxby and Wigginton Ward; Hull Road Ward; Huntington and New Earswick Ward; Osbaldwick and Derwent Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward; Wheldrake Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Peter Marsland, Traffic Projects Officer

peter.marsland@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/02/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parking on the riverside at West Esplanade TRO

**Description:** Purpose of Report: The report will consider the objections raised to the proposed 'No Waiting at any Time' Restrictions for West Esplanade and offer an Officer Recommendation for the outcome.

The Executive Member will be asked to consider the objections and decide on if to implement the proposed 'No Waiting at any time' restrictions for West Esplanade or not.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Dringhouses and Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Local Area Energy Plan

**Description:** Purpose of Report: The report summarises the Local Area Energy Plan for York.

The Executive Member will be asked to approve publication of the Local Area Energy Plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Director of Governance

**Contact Details:** Shaun Gibbons

shaun.gibbons@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The Local Area Energy Plan itself is a process based on stakeholder engagement and consultation.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** E-petition – More bins a clean city centre, surrounding areas and river's embankment

**Description:** Purpose of Report: The purpose of the report is to update the Executive Member on an e-petition that the Council has received in respect of the city centre. The report will outline current provision in the city centre for the Executive Member's consideration.

The Executive Member will be asked to consider the petition and information presented in the report.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision due to an administrative error.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Ben Grabham, Head of Environment

ben.grabham@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Council Tax Hardship Fund and Retail Hospitality and Leisure Relief

**Description:** Purpose of Report: To agree a scheme for both a Council Tax Hardship Scheme and also Retail, Hospitality and Leisure relief for businesses in the city.

**Wards Affected:** The Executive Member will be asked to approve the new scheme.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Director of Customer & Communities

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Government, third sector partners and relevant internal departments

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Household Support Fund 4

**Description:** Purpose of Report: To propose a council scheme for the new Household support fund announced by Government in the Autumn Statement.

**Wards Affected:** The Executive Member will be asked to approve the scheme.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Governments and third sector partners

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Recommendations for approval of grants from the Financial Inclusion Steering Group (FISG) Grant Scheme 2023/24

**Description:** Purpose of Report: This report seeks approval of the recommended awards of grants under the above scheme following a round of competitive bids and a selection panel process. The Executive Member will be asked to approve the grants for 2023/24.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Director of Customer & Communities

**Contact Details:** John Madden, Benefits Assessments Manager, Resources - Financial Services Group

john.madden@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The panel will be made up of members of FISG who are not beneficiaries of the scheme.

**Consultees:** Decision in consultation with Executive Member for Housing & Safer Neighbourhoods.

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Local Cycling & Walking Infrastructure Plan Update

**Description:** Purpose of Report: To update the Executive Member for Transport on progress to date in preparing York's Local Cycling & Walking Infrastructure Plan which, upon completion, will be submitted for adoption by the Executive and will become one of the daughter documents for the emerging Local Transport Plan

The Executive Member will be asked to acknowledge the progress which has been made on the plan up to the date of the Executive Member Decision Session and highlight any issues with the work to date.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Respark Schemes and Low Traffic Neighbourhood Updates

**Description:** Purpose of Report: The report will provide an update on the waiting lists for both residents parking schemes and low traffic neighbourhoods.

The Executive Member will be asked to decide the principles of how officers should prioritise the workload for responding to requests for residents parking or low traffic neighbourhoods.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Capes

darren.capes@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Highway encroachment at West Field Lane, Upper Poppleton

**Description:** Purpose of Report: The report will provide an update on a highway encroachment issue at West Field Lane, Upper Poppleton, which was reported to City of York Council by the Parish Council. It will present options for the council to take action to discharge its duty as the Highway Authority under Section 130 of the Highways Act 1980 to “assert and protect the rights of the public to the use and enjoyment of any highway for which they are the highway authority, including any roadside waste which forms part of it” and “prevent any unlawful encroachment on any roadside waste comprised in a highway for which they are the highway authority”.

The Executive Member will be asked to consider the options presented to address the highway encroachment issue and approve the recommended option for enforcement action.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Active Travel Programme Update

**Description:** Purpose of Report: To provide an update on the progress of the Active Travel Programme and all projects contained within it.

The Executive Member will be asked to note the update provided on the Active Travel Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Christian Wood, CCTV Manager

christian.wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 15/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Term Dates for the school year beginning in September 2024-2025

**Description:** Purpose of Report: The Executive Member for Children and Young People is asked to approve the school term dates for schools for whom the Local Authority (LA) is the employer, for the school year beginning in September 2024-2025. The report also updates the Executive Member on a previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Rachelle White, School Admissions Manager

rachelle.white@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** All school head teachers and school business managers

**Process:** Informal 6 week consultation process via York Education

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Re-Commissioning of Sexual Health Services

**Description:** Purpose of Report: The local authority has a mandatory duty to provide appropriate access to free sexual health and contraception services and CYC currently fulfil this duty by commissioning an Integrated Sexual Health Services ("ISHS") contract with York and Scarborough Hospitals NHS Foundation Trust (the "Trust") and Long Acting Reversible Contraception (LARC) via a contract with NIMBUS Ltd representing GP Practices across York. The contracts for ISHS and LARC are due to end on 30 June 2024.

The Executive will be asked to approve the decision to recommission sexual health services.

Decision due date for Executive changed from 09/02/2023 to 16/03/2023. Reason: To provide additional time for market engagement with potential providers together with further legal consideration of the options for recommissioning sexual health services.

**Wards Affected:** All Wards

**Report Writer:** Philippa Press      **Deadline for Report:** 06/03/23  
**Lead Member:** Executive Member for Adult Social Care and Public Health  
**Lead Director:** Director of Public Health  
**Contact Details:** Philippa Press

philippa.press@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The consultation is fully outlined in the EIA and includes three surveys to service users, key stakeholders and potential providers that will inform the report to Executive.

Health and Adult Social Care Policy and Scrutiny Committee  
Existing sexual health services customers  
NHS Humber and North Yorkshire Integrated Care Board

Other key stakeholders

**Consultees:**

**Background Documents:** Re-Commissioning of Sexual Health Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Internal Re-organisation and Security of Clifton Green Primary

**Description:** Purpose of Report: Executive will be asked to approve the expenditure for the re-organisation and security of Clifton Green Primary.

**Wards Affected:** Clifton Ward

**Report Writer:** Claire McCormick      **Deadline for Report:** 06/03/23  
**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children's and Education  
**Contact Details:** Claire McCormick

claire.mccormick@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Rapid Improvement Group, Maxine Squire (Assistant Director of Education) and Nicola Jones (Headteacher).

**Consultees:**

**Background Documents:** Internal Re-organisation and Security of Clifton Green Primary

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Recommission of the current York Reablement Service

**Description:** Reablement services is an important provision that provides the opportunity to meet the duties of the Care Act 2014 s2 (duty to prevent, reduce or delay needs for care and support for all adults). The current reablement service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service.

The purpose of the report is for Executive to review the report and recommendations to come to a decision on the best option to go forward.

Members will be asked to recommend the best option to recommission York Reablement Services.

**Wards Affected:** All Wards

**Report Writer:** Judith Culleton  
**Lead Member:** Executive Member for Adult Social Care and Public Health  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Judith Culleton, Edward Njuguna

**Deadline for Report:** 02/03/23

judith.culleton@york.gov.uk, edward.njuguna@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

### Making Representations:

**Process:** The consultation will involve a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. A working group has also been set up to look at the different options to recommission the York Reablement Service. The outcome will be the implementation of an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

**Consultees:**

- York and Scarborough Hospital NHS Foundation Trust
- CYC Reablement Task and Finish Group
- Reablement Responsive Care Pathway Working Group
- The York Multiple & Complex Needs Network



- Age Friendly York Older Citizens Group
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

**Background Documents:**    Recommission of the current York Reablement service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Inclusive Growth Fund – Final Allocation

**Description:** Purpose of Report: To present the Executive Member with a report that outlines the final allocations given to the inclusive growth fund initiatives.

The Executive Member will be asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Will Clarke, Economic Growth Officer

will.clarke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

This item has been withdrawn as there is no longer a requirement to bring a quarterly update to March 2023 decision session as a full update will be given in the 24 January 2023 report. Any further updates will be included in the Inclusive Growth Fund – Final Allocations report going to 21 March EMDS.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Hull Road Verges Status

**Description:** Purpose of Report: The report will confirm the Planning Authority's position on the status of the verges off Hull Road, located between Nursery Gardens and number 315 Hull Road (to the north of the A1079). It will also include the related officer decision on the use of Section 228 of the Highways Act 1980 to enable the authority to adopt part of the verges where street works have been executed.

The Executive Member will be asked to note the planning authority's position on the status of the verges off Hull Road, located between Nursery Gardens and number 315 Hull Road.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant Members and Officers.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: